

# Quick Reference Guide

## Medication Management: A Framework

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### Medications

**Medication** can be any substance taken to prevent or treat illness or to maintain health. They include prescription and non-prescription medicines, including vitamins and mineral products.

They can come in different forms and can be ingested, inhaled, injected, inserted or applied.

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### Quality Use of Medicines

The goal of medication management is to safely achieve optimum health outcomes for the person. This includes:

- How medicines are selected, ordered and supplied
  - How people take medicines or are assisted to take them
  - How safely and effectively medicines are used
  - How medicine use is supported, monitored and evaluated
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### The Rights of Medication Administration

- Right person
  - Right drug
  - Right dose
  - Right route
  - Right time
  - Right documentation
  - Right reason
  - Right response
  - Right of refusal
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### Quality Committee

The Quality Committee is responsible for developing, monitoring, evaluating and revising your organisations' policies and procedures that make up an effective medication management system.

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